THE UNIVERSITY OF ARIZONA
FOUNDATION

"Swede" Johnson Bldg., Financial Services Dept.,
1111 N. Cherry Ave., Room 403, P.O. Box 210109
Tucson, Arizona 85721

Bursar Endorsement Request

Instructions: Checks that have been made payable to the University of Arizona or its administrative subdivisions (including colleges and departments) must be endorsed over to the UA Foundation prior to deposit in a UA Foundation project. These checks should be listed on the Bursar Endorsement Request below, and submitted with either a Raiser's Edge Batch Report or Non-Gift Deposit Transmittal. The Bursar Endorsement Request must be signed by a staff member with appropriate fiduciary accountability, as determined by your unit.

	Maker of Check	Check #	Amount	UAF Project Number	UAF Project Name
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
		Total:	$ 0.00		

Raiser's Edge batch report or Non-Gift Deposit Transmittal No.: _____

I certify that the checks listed above should be deposited in the University of Arizona Foundation project noted.

Name: _____

Title: _____

Date: _____

Approval Signature: _____